

PLEASE COMPLETE ALL THREE PAGES

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone		E-mail Address	
Date Available			Desired Salary
Position Applied for	Employment Desired ___ Full-Time ___ Part-Time ___ Seasonal		
Do you possess a valid Driver's License? YES <input type="checkbox"/> NO <input type="checkbox"/>		Does your Driver's License have any points? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, explain?	
Have you had any accidents during the past three years? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, how many?		Do you have a dependable mode of transportation? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Do you anticipate any absences from work on a regular basis? YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, please explain the circumstances.		
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Have you ever worked for Anderson Property Management? YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, when?		
Have you ever been convicted of a felony? YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, explain		

EDUCATION			
High School		Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list two professional references.</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

PREVIOUS EMPLOYMENT			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	Reason for Leaving (Be Specific)		
To			
What did you learn at this job that would benefit Anderson Property Management?			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	Reason for Leaving (Be Specific)		
To			
What did you learn at this job that would benefit Anderson Property Management?			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
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Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	Reason for Leaving (Be Specific)		
To			
What did you learn at this job that would benefit Anderson Property Management?			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

1. Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? If yes, explain.

2. Do you belong to any professional or trade groups or other organizations that you consider relevant to your ability to perform this job? If yes, please list.
3. What qualities do you think are necessary to make a success of this job?
4. Are you looking for long-term employment?
5. Describe your ideal job.
6. Where do you want to be in 1 year?
7. Where do you want to be in 3 years?
8. Is there anything that will prevent you from working the job's regular hours?
9. Does this kind of work interest you the most?
10. Can you handle conflict on a team project?
11. Do you get along with and embrace people who are different from you?

COMMENTS TO BE MADE BY OFFICE ONLY:
